

John Nike Leisuresport Ltd Chatham Snowsports Centre



Health & Safety Information Pack for Schools and Groups 2020 – 2021



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Covid-19 Policy

We have put in a full set of stringent measures in place to ensure that we are as Covid-19 secure as possible and have been constantly adapting our control measures as we go along since reopening in July. Being predominately an outdoor activity centre, we are at a distinct advantage compared to many other facilities so far as potential exposure is concerned. If you needed to discuss any concerns please contact a member of the management team and we can discuss your booking. We have a full set of risk assessments in place, if these are required please ask and we will provide them.

First Aid Policy

OUR COMMITMENT

First Aid Policy: John Nike Leisuresport Chatham operates to Health and Safety Executive 'First Aid at Work' guidelines.

These guidelines are available from your local Health & Safety Executive. They can also be found on the H.S.E. website at:

<http://www.hse.gov.uk/simple-health-safety/firstaid/index.htm>

A Qualified first aider is always on-site at the Centre during operational hours.

This is usually the Duty Manager. However, there is often more than one first aider available on site during operation hours.

In the event that you require first aid, immediately contact Reception. The Duty Manager will be alerted immediately and respond as a matter of priority.

We provide first aid facilities in accordance with the Health & Safety guidelines.

First aid stocks and facilities are checked on a daily basis.

We will report all accidents in accordance with the H.S.E. guidelines.

All RIDDOR reports are forwarded to Central H.S.E Office and The Nike Group Head Office.

YOUR COMMITMENT

We insist that Teachers and Leaders of groups:

- Declare any special needs and/or health problems of any members of the group to the Duty Manager.
- Identify themselves to the Reception staff and Instructor as appropriate upon arrival at the Centre.
- Remain on site and are easily available at all times whilst the students undergo instruction or make use of slope and facilities.
- Carry a list of emergency contact numbers for all members of their group.

If you require further information or wish to discuss your needs further, please contact us on 01634 827879

STANDARD OPERATING PROCEDURES & RISK ASSESSMENTS

STANDARD OPERATING PROCEDURES

Due to the diverse range of activities, there are numerous Standard Operating procedures. All staff are trained, assessed and reviewed on a regular basis. The standard Operating Procedures are comprehensive and held on-site and available for your perusal at all times.

All John Nike Leisuresport Ltd Instructors attend training on a regular basis and are re-accredited on a yearly basis.

RISK ASSESSMENTS

Due to the diverse range of activities, there are numerous risk assessments in place rather than one generic assessment.

The Risk Assessment file is therefore physically too large and detailed to post to all prospective customers however, The Risk Assessment file is available for public perusal. Please ask the Duty Manager if you wish to examine the file.

These risk assessments are reviewed on a regular basis by the Centre Manager and overseen by the Group Operations Director for the Nike Group, Mr. Daniel Lawrence

LICENCES

There are no licences that are applicable to the dry ski slope operation.

However, our Centres do receive periodical visits from the Health and Safety executive and we utilise independent inspectors to check major plant throughout the year.

John Nike Leisuresport Ltd is the largest dry-slope operator in the UK and the market leader with regard to Health and Safety.

OUTDOOR EDUCATION DEPARTMENTS

Medway Council

The Centre is happy to provide any assistance with completing Medway provider's forms

Kent County Council

If you have any initial queries about your school visiting the centre it may also be advisable to contact

The Education People
The Swattenden Outdoor Centre
Swattenden Lane
Cranbrook
Kent
TN17 3PS
Telephone: 03000 41 39 00
<http://www.adventurekent.org/>

Email: swattendence@theeducationpeople.org

East Sussex County Council

The centre has been in communication with the Offsite Education Advisor regarding our operating procedures. They are happy to assist with any enquiries if you are linked with this education authority. The office is based in Lewes Phone: 01273 482522 or offsiteactivities@eastsussex.gov.uk
<https://czone.eastsussex.gov.uk/teaching/offsite-education-support-and-guidance/>

The Centre is happy to provide any assistance with completing East Sussex provider's forms

We have been assessed by other councils please contact the centre for more information.



Health & Safety Policy Statement

Health & Safety at Work etc Act 1974

This is the Health & Safety Policy Statement of

JOHN NIKE LEISURESPORT LIMITED
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Our statement of general policy is:

- to provide adequate control of the Health and Safety risks arising from our work activities;
- to consult with our employees on matters affecting their health and safety;
- to provide and maintain safe plant and equipment;
- to ensure safe handling and use of substances;
- to provide information, instruction and supervision of employees;
- to ensure all employees are competent to do their tasks, and to give them adequate training;
- to prevent accidents and cases of work-related ill health;
- to maintain safe and healthy working conditions; and
- to review and revise this policy as necessary at regular intervals.

Signed:

.....
(employer)

Date: 1/9/20

Review Date 1/5/21



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TO WHOM IT MAY CONCERN

30th April 2020

Dear Sirs

We are the Risk and Insurance Managers for the client below and have pleasure in confirming details of their insurance arrangements as follows:-

Insured

Name(s): **John Nike Leisure Sport Ltd**
Our Reference: **15152465**

Public / Products Liability

Insurer : QBE UK Limited
Policy No. : Y124344QBE0120A
Expiry Date : 30th April 2021
Limit of Indemnity any one occurrence and in the annual aggregate in respect of Products Liability : £5,000,000 including costs and expenses
Excess in respect of each and every claim for property damage : £10,000

Cover is subject to the full terms, conditions and exclusions of the policy.

This document is issued to you as a matter of information only and the issuance of this document does not: -

- i) create any contractual relationship between Arthur J. Gallagher Insurance Brokers Limited and the recipient
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Yours sincerely,



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